



JOHN C. CAMPBELL  
FOLK SCHOOL



# Student Handbook



# Welcome



We're looking forward to seeing you at the Folk School soon. To make the most of your time, here's some information and resources to help you prepare for your trip.







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# Transportation & Getting Around

## BRASSTOWN, NC

Brasstown is located in the southwest corner of North Carolina, between Murphy and Hayesville. The Folk School's Main Office is located in Keith House at 4590 Brasstown Road, Brasstown, NC 28902. GPS coordinates: 35° 2' 21.28"N; 83° 57' 50.2" W. Parking is available in the circular drive at Keith House or just across the road at the corner of Brasstown Road and Harshaw Road.

[View our location on Google Maps.](#)



## GETTING AROUND CAMPUS

Bark chip or gravel walking paths connect the various houses, studios, and main buildings on campus. The terrain can be uneven and hilly. If you are unable to walk several times a day, please plan to provide your own transportation to each activity. Parking (including handicap parking) is available at all studios, student houses, and the dining hall. Brasstown Road runs through the middle of campus and is a major thoroughfare for the area. Please cross only at designated crosswalks, and do not walk on the road.



## FIELD TRIPS

Some classes involve off-campus field trips. A Folk School vehicle is typically used for these outings. If you prefer, you can also drive your own vehicle. If you have questions, please contact our Programs Department.



## ATLANTA AIRPORT SHUTTLE SERVICE

The Folk School can arrange pick up and drop off transportation from the Atlanta Airport through our contracted shuttle service. Shuttle service reservations must be made at least one week prior to arrival by calling Registration at 828-837-2775, option 1. The fees for shuttle are \$160 each way.

## SHUTTLE SCHEDULE

- Pick up from Atlanta Hartsfield International Airport  
**All sessions: Pick up is from 1–2 p.m. on the session start date (Shuttle departs at 2 p.m.)**
- Drop off at Atlanta Hartsfield International Airport  
(Flights should be scheduled after this time)  
**Sunday–Saturday sessions: Saturday after 1 p.m.**  
**Sunday–Friday sessions: Friday after 5 p.m.**  
**Weekend sessions: Sunday after 5 p.m.**

## HEALTH AND SAFETY

- Eating is not allowed inside shuttle service vehicles. Box lunches provided for Friday and Sunday departures can be eaten at the airport.
- The driver may provide one scheduled stop midway through the drive to and from the airport.



# Schedule



## ARRIVAL & CHECK-IN

Student check-in takes place in Keith House Community Room from 4 p.m. to 5:30 p.m. for all sessions.

At check-in, you will receive your registration packet and directions to your housing and class studio.

## STUDENT ORIENTATION

Student orientation will take place in person in the Keith House Community Room at 5:30 to 6 p.m. on the day of your arrival. Class will begin after Supper at 7 p.m.

## CLASS SCHEDULE

Scheduled class time is 9 a.m. to 12 p.m. and 1:30 to 4:30 p.m. Students and instructors can participate in optional studio time in the evenings while following all safety protocols.

## MEAL SCHEDULE

Meals are served at the following times:

- Breakfast: 8:15 a.m.
- Lunch 12:15 p.m.
- Supper 6 p.m.

## COLLECTION OF STUDIO FEES

Registration staff collects fees on Friday morning for weeklong sessions and on Sunday morning between 9:30 and 10 a.m. for weekend sessions.





## CLOSING CEREMONY

Closing Ceremony is a way for students to show off what they've made during the week! You may even hear some music or taste a sampling of treats from a cooking class.

## CLOSING CEREMONY SCHEDULE

Closing Ceremony will be held on Fridays in the Keith House Community Room.

### Sunday-Saturday sessions:

4:30–5:00 p.m. Setup and Student Exhibit

5:00–5:30 p.m. Closing Ceremony

### Sunday-Friday sessions:

10:30–11:00 a.m. Setup and Student Exhibit

11:00–11:30 a.m. Closing Ceremony

### Weekend sessions:

No Closing Ceremony



# Food & Drink



## MEALS

Regular meals are now served in a combination of family-style dining and a self-service hot bar. During the week, breakfast will be available via a self-serve hot bar while lunches and suppers will be served family-style with a self-service soup and salad bar. A continental breakfast is available on the morning of departure. All meals are served at the following times: Breakfast: 8:15 a.m., Lunch 12:15 p.m., and Supper 6 p.m. We offer vegetarian and gluten-free options daily. If you have dietary restrictions or requirements, please notify the Registration office in advance.

## SEATING

Dining Hall indoor seating is limited per table. Outdoor dining tables are available on Keith House back porch, in front of Keith House, by the History Center, near the Keith House greenhouse, and on the Dining Hall porch. Additional picnic tables are available around campus.

## DINING HALL ACCESSIBILITY

Handicap accessible parking and entrance are available at the right side of the building of the Dining Hall.

## COFFEE

Coffee is available starting at 6:30 a.m. in Keith House Coffee Room.

## ATM

An ATM machine is located in the Keith House greenhouse.

## SHOPPING

Our Craft Shop has a selection of personal items such as shampoo, toothbrushes, Tylenol and more. There is a Dollar General 1.8 miles away and a variety of stores are located in Murphy and Hayesville, 8–10 miles away.



# Housing & Common Areas

## HOUSING

All of our student houses have heating and air conditioning. You will be assigned a room in a house shared with other students.

Due to limited housing, handicap requirements take priority. We guarantee your level of housing at time of registration, however we are not able to guarantee specific rooms. Room assignments are made at the discretion of the registrar. If you have special needs, please contact the registration staff (828-837-2775 or 800-365-5724, option 1). We do our very best to accommodate all housing requests.

Upon arrival to your room, you'll find a set of sheets and towels at the foot of your bed. Students are responsible for making their beds. Extra blankets can be found in the closet or dresser drawer of each room.

First aid kits are located in the common area of each house.

## VALUABLES

If you would like to place valuables in the school's safe, please bring them to the main office. If needed during weekends, be sure to pick up your valuables before the office closes on Saturday at noon.







## HOUSEKEEPING

Studios and common rooms are cleaned daily by Housekeeping staff. Housekeepers will not enter your room, unless requested. For towel exchange, trash removal, or any issues in housing or studios (e.g., housekeeping supplies, towels, broken equipment), please place a work order, by sending an email to [help@jccfs.on.spiceworks.com](mailto:help@jccfs.on.spiceworks.com) with the issue or requirement in the subject line. For more urgent issues, such as water leaks, please call a student host first (828-516-7896) followed by a work order. In case of fire, evacuate to a safe outdoor location, call 911, and then notify the student host.

## LAUNDRY

A washer and dryer is available in the lower level of Keith House. Please bring your own detergent.

## COMMON ROOMS

Keith House Community Room, Coffee Room, Living Room, Lower Keith (when not in use), the History Center (Mon–Fri 9 a.m.–5 p.m.), and communal housing spaces are available to registered guests at a limited capacity.

## CRAFT SHOP

The Craft Shop is located on the lower level below the Olive Campbell Dining Hall. The Craft Shop will be open Tuesday through Saturday, 10 a.m.– 5 p.m., Thursdays 10 a.m.– 6 p.m. and Sundays 11 a.m.– 5 p.m. Closed on Monday.

A founding member of the Southern Highland Craft Guild, our Craft Shop features a diverse selection of fine handcrafted pieces by regional artisans. [You can also shop online at the Craft Shop's website.](#)







# Communication & Devices



## PHONES & CELL RECEPTION

We have limited cell service on campus depending on which carrier you use. Anyone who needs to reach you may call our Main Office (828-837-2775 or 800-365-5724, option 1); Monday through Friday 8 a.m. to 5:00 p.m and Saturday 8 a.m. to 12 p.m. After hours, please contact a student host (828-516-7896). All studios are equipped with phones in case of an emergency.



## INTERNET

WiFi is available throughout campus. Please connect to the “JCCFS-Guest” network on your device. The first time you sign in on a device, you will be prompted to follow the instructions displayed in your browser.



## PHOTO USAGE

Our Folk School Marketing staff routinely takes photographs of life on campus for use in catalogs and publicity, including social media. If you do not want your picture used for this purpose, please notify the staff upon arrival to the Folk School. If someone approaches you, and you do not wish to have your photo taken, let the photographer know that you prefer not to be photographed.



## OTHER DEVICES

We do not have televisions or radios. We encourage you to enjoy the serenity and beauty of the Folk School and consider reducing screen time.



## MAIL

You may receive mail addressed in your name, c/o John C. Campbell Folk School, One Folk School Road, Brasstown NC 28902. For outgoing mail, the Brasstown Post Office is nearby, at 98 Settawig Rd. Hours are: 10 a.m. to 4:30 pm, Monday through Friday, with lunch closure from 12–12:30 p.m. You can also arrange outgoing FedEx shipments through the Craft Shop.

# Special Programs



## **MORNINGSONG**

On Monday, Wednesday, and Friday of each week, we invite you to start your day with the Danish tradition of Morningsong. Learn about the Folk School through music and stories shared in Keith House Community Room from 7:45–8:15 a.m.



## **DEMONSTRATIONS**

Learn about craft, music, and dance through afternoon and evening demonstrations or presentations by instructors. Craft demonstrations, conversations with instructors, and activities will be held at 4:45 p.m. See your weekly schedule for updated information.



## **CAMPUS TOURS**

We host a weekly campus tour on Mondays at 4:45 p.m. weather permitting.



## **MUSIC & DANCE EVENTS**

### **Dances**

Join us Tuesdays in Open House from 7p.m. to 8 p.m. for Dance & Social. Contra and English Country dances will take place occasionally on Saturday evenings from 7 p.m. to 9 p.m.

### **Concerts**

Monday Night Concerts will take place in the Festival Barn from 7 p.m. to 8 p.m.



## **CRAFT SOCIAL**

For 6-Night weeks, we will offer a Craft Social from 7–9 p.m. on Friday in Keith House Community Room. See your weekly schedule for updated information.





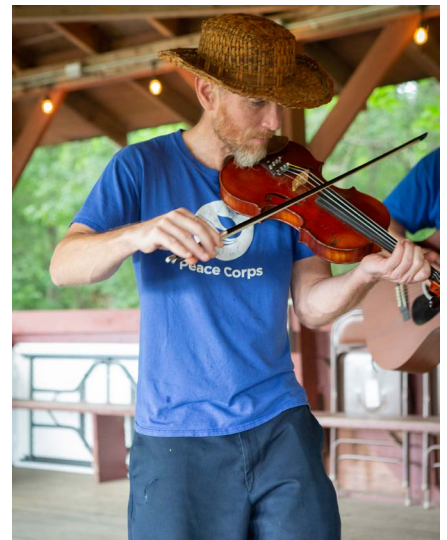
# Health & Safety

## FIRST AID KITS

All studios and housing facilities have first aid kits. Please take a moment upon arrival to acquaint yourself with the first aid kit location in your housing and studio.

## HEALTH CARE

Doctors and an emergency room are two miles west of the Folk School at Erlanger Western Carolina Medical Center. Urgent care clinics and pharmacies are located in Murphy and Hayesville.





# Additional Safety Procedures

- **Visitors:** Visitors are welcome in Keith House, the Craft Shop, the History Center, and outdoor locations; Studios will remain open to registered students only.
- **Workstations:** Each studio is preset with designated, distanced workstations.
- **Toolkits:** When possible, toolkits will be provided in each studio. Students are encouraged to bring their own tools.
- **Outdoor Spaces:** We encourage you to make use of outdoor spaces whenever possible. Consider additional workstations on porches and/or opening windows and doors to increase ventilation.
- **Audio-Visual Tools:** All studios are equipped with a monitor and an iPhone with a stand. The phone can be used as a camera for close-up demos, as a device to watch videos, and to take photos throughout the week. Microphones and speakers are available upon request.
- **UV Lights:** Any studio with an HVAC unit has a UV light installed to improve the air quality and eliminate virus and mold spores.
- **Conflict Resolution & Non-compliance:** Should you have a conflict of any kind, please call the Main Office (828-837-2775 or 800-365-5724, option 1). A member of the JCCFS Safety Team will come to your studio.



# Other Policies

## PETS

Students and Instructors are not permitted to have pets on campus, including emotional support animals. Service animals are an exception. Pets may be allowed in our campground with advance notice. Please refer to our Folk School Campground Pet Policy for additional information.

## ALCOHOL

The consumption of alcoholic beverages is prohibited in all studios. Please confine beverages to your room, or social areas in your housing.

## SMOKING

Smoking is not allowed in any buildings.

## GUNS

Firearms are not permitted on campus.



# Enjoy your stay at the Folk School!

## OUR VISION

A community that awakens, enlivens,  
and enlightens the world.

## OUR MISSION

The Folk School transforms lives, bringing people together  
in a nurturing environment for experiences in learning and  
community life that spark self-discovery.

## OUR VALUES

**Joy:** We bring originality, creativity and passion to all  
endeavors—we sing behind the plow.

**Kindness:** We treat everyone with respect,  
humility, and warmth.

**Stewardship:** We honor the traditions and spirit of the  
Folk School as we guide its evolution and  
preserve it for the future.

**Non-competitive:** We support and affirm  
each other in lifelong growth.

## Quick Links

[Visitor Guidelines](#)

[View eCatalog](#)

[Find a Class](#)

[Request a Catalog](#)

[News & Stories](#)

[Employment Opportunities](#)

[Scholarships](#)

[Work Study Program](#)

[Local Opportunities & Discounts](#)

[Support](#)

[View Cancellation Policy](#)



**John C. Campbell Folk School**  
One Folk School Road Brasstown, NC 28902  
1-800-FOLK-SCH or 828-837-2775  
[folkschool.org](http://folkschool.org)

